



ASA Risk Management Policies

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This policy is developed to provide clear guidance and directives for all sanctioned organizations of the Arizona Soccer Association (ASA) regarding adherence to background checks and SafeSport.

Background Checks

All coaches, team officials, board members, employees/contractors, chaperones, and volunteers of every ASA sanctioned organization must consent to a background check annually. No one (coach, team official, board member, employee, chaperone, or volunteer) may participate with an ASA sanctioned organization until they have been approved by ASA.

Background checks will be completed through the defined ASA process. Individuals may receive an auto-approval by the system if no criminal record is found. Any background check that is referred for manual review by ASA. The following criteria will be used for all manual reviews:

- Sex offenders – Denied
- Violent felonies and misdemeanors:
 - Within past 10 years – Denied
 - Older than 10 years – Referred to Risk Management panel
- Non-violent felonies and misdemeanors
 - Within past 10 years – Referred to Risk Management panel
 - Older than 10 years – Referred to Risk Management panel
- Drug manufacturing or distribution
 - Within past 5 years – Denied
 - Older than 5 years – Referred to Risk Management panel
- Driving under the influence (DUI) (alcohol or drugs)
 - Extreme DUI
 - Within past 12 months – Denied
 - Older than 1 year – Referred to Risk Management panel
 - Non-Extreme DUI
 - Within past 7 years – Driving restriction established
 - Two offences over any period – Driving restriction established
 - More than two offences over any period – Referred to Risk Management panel
- Speeding tickets
 - Five or more within five year – Driving restriction established
- Citations for invalid license within 7 years – Driving restriction established

Any negative finding may be appealed in accordance with the ASA Bylaw 703.

SafeSport



The SafeSport Act signed into Federal law in 2017 requires any adult who is authorized by a National Governing Body (U.S. Soccer) to interact with a minor or amateur athlete at a sports facility is now defined as a mandatory reporter. All mandatory reports must complete annual training from the SafeSport Institute. The ASA staff can assist in gaining access to the required training.

All coaches, team officials, board members, employees/contractors, chaperones, and volunteers 18 years and older must complete their SafeSport training annually.

The following provides an overview of the requirements based on an individual role(s):

Role	Background Check	SafeSport	Concussion Awareness
Board Member	X	X	X
Coach/Asst Coach	X	X	X
Team Official	X	X	X
Employees/Contractors	X	X	X
Chaperones	X	X	X
Volunteers/Other Club Staff	X	X	X
Other Club Staff	X	X	