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ASA Risk Management Committee Meeting Minutes

April 18, 2019

Committee Members:

Linda Corbett, Chair	David Smith
Elisabeth Moss	Harry Demos
Pat Dunham	Geoff Borger (Absent)
Liza Merrill	Colleen Mink (Absent)
Rick Kelsey, Staff Liaison	

The meeting started at 6:00PM MST

Introductions

Committee members all introduced themselves. There were two committee members unable to attend due to other commitments.

Review Risk Management Committee meeting minutes from November 2018

Prior to the meeting Rick shared the meeting minutes from the previous committee meeting in November. Key points included:

- Background Check Compliance
- Medical Release Form Retention – ASA does not have copies of signed medical release forms that the teams maintain.
- Providing coverage for ASA registered players in non ASA or US Youth sanctioned events.
- SafeSport processes.

General Discussion

There was some overall general discussion that touched on the following key points:

- **Insurance Bid** – Harry provided a contact for ASA to reach out to obtain a competitive bid for the 2019-2020 season. The current ASA insurance provided, Pullen Insurance has been a strong supporter and provides outstanding service but getting a competitive bid is appropriate.
- **Background Checks** – As ASA continues to develop relationships with other sports organizations we need to be mindful of their processes. While working with other organizations is important ASA wants to be mindful of ensuring its risk is managed appropriately while not creating extensive financial or administrative burdens for organizations or its membership
- **Aspects of Risk Management Policies to be mindful of:**
 - o Travel
 - o Weather
 - o Mandatory Reporting requirements

Committee Charter

There was discussion surrounding the committee charter. The final charter that will be presented to the BOD for affirmation will be:



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The Risk Management Committee will provide key oversight and direction as it relates to programs, programming, and policies to protect ASA, its members, directors, officers, employees, volunteers, and players. The Committee will provide recommendations, and guidance relative to the safety of all stakeholders.

Next Steps:

- Review documentation provided. This includes:
 - o US Soccer Risk Management Policies
 - o US Soccer "Safe Soccer Framework"
 - o US Youth Soccer Risk Management Policy
 - o US Center for SafeSport documentation
- Each committee member to provide their recommendation on what the committee's top five priorities

Next Meeting – Week of June 3, 2019